



**THE FEDERAL RESERVE BANK OF RICHMOND**

RICHMOND ■ BALTIMORE ■ CHARLOTTE

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*Statistics Department*

January 10, 2012

To the Fifth District Bank Holding Company (BHC) Addressed:

The following BHC forms and instructions for December 31, 2011 reporting are available on the Federal Reserve Bank of Richmond's website, [http://www.richmondfed.org/banking/reporting\\_forms/](http://www.richmondfed.org/banking/reporting_forms/), under "All Forms."

- Bank Holding Company Report of Insured Depository Institutions' Section 23A Transactions with Affiliates **(FR Y-8)**
- Consolidated Financial Statements for Bank Holding Companies **(FR Y-9C)**
- Parent Company Only Financial Statements for Large Bank Holding Companies **(FR Y-9LP)**
- Financial Statements of U.S. Nonbank Subsidiaries of U.S. Bank Holding Companies **(FR Y-11/11S)**
- Quarterly Consolidated Bank Holding Company Report of Equity Investments in Nonfinancial Companies **(FR Y-12)**

**The filing deadline for the December 31, 2011 FR Y-8 reports is 5:00 PM on January 30, 2012. The filing deadline for the December 31, 2011 FR Y-9C reports is 5:00 PM on February 14, 2012.** For all other due dates, please refer to deadlines posted to the Fifth District's website (see link above) under "Latest Updates." Compliance with reporting deadlines continues to be monitored closely for all required regulatory reports. Bank holding companies must maintain in their files a manually signed and attested printout of the data submitted. The cover page of the report forms should be used to fulfill the signature and attestation requirement, and this page should be attached to the printout placed in the bank holding company's files. The summary listing of changes to the FR Y-9 data edits and the supplemental instructions are provided on the Fifth District's website (see link above) under "Latest Updates".

The only change made to these report forms is the date on the cover page, which has been changed to December 31, 2011. The FR Y-9C instructions have been modified with changes to the data edits. No changes have been made to the FR Y-9LP or FR Y-11/S instructions.

Bank holding companies should review the supplemental instructions for information concerning accounting and reporting issues that may affect FR Y-9 reports. Please note that new guidance has been provided for the accounting and reporting associated with the U.S. Treasury Department's Small Business Lending Fund.

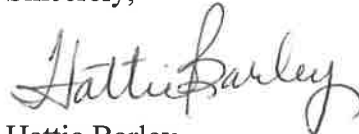
Bank holding companies receive the quarterly mailing updates via e-mail. If you would like to add additional contacts to the distribution list, please sign up in the "E-mail updates" box on the right side of the website noted above. The quarterly e-mails provide a link to this public site which contains information on reporting or instructional changes.

If you complete the preparation, editing, and review of your bank holding company reports before the submission deadline, please file the reports immediately. If you later find that certain information needs to be revised, please make the appropriate changes to your report and resubmit the revised data. Information concerning electronic reporting may be found at the following website: [www.frb services.org/centralbank/reportingcentral/index.html](http://www.frb services.org/centralbank/reportingcentral/index.html). For example, see this website for information on guidelines for resolving edits and a document addressing frequently asked questions (FAQ).

The Federal Reserve publishes bank holding company FR Y-9 report submissions at [www.ffiec.gov/nicpubweb/nicweb/nichome.aspx](http://www.ffiec.gov/nicpubweb/nicweb/nichome.aspx). Data is published on a flow basis generally within two days following receipt of a submission from the bank holding company, and updates are run nightly to capture any revisions subsequently submitted by the reporting institutions.

Questions or requests for forms or instructions should be directed to Jason Annis, 804-697-8291. Questions concerning electronic filing should be directed to Ms. Lisa Hastings, 804-697-8342. Our toll-free telephone number is 1-800-446-7045.

Sincerely,

A handwritten signature in cursive script that reads "Hattie Barley".

Hattie Barley  
Assistant Vice President