



STATISTICS and RESERVE ACCOUNTS



Account Opening Overview



Updated: 10/15/2012



THE FEDERAL RESERVE BANK OF RICHMOND

RICHMOND ■ BALTIMORE ■ CHARLOTTE



Depository Institution Contact

- Depository Institution will contact
 - Account Executive (<http://www.frbervices.org/>) or
 - Customer Contact Center(CCC) (888-333-7010)
 - Requested Account Opening Information
 - Forms (accounting & funds)
 - Services (AMI, Reserve Central, etc)
 - Account Type
 - Account Holder
 - Non-Account Holder



Accounting Forms For Opening An Account

- Official Authorization List (OAL) & Board Resolution (BR)
- Operating Circular 1 - Appendix 1 Master Account Agreement
- Accounting Information Services Subscription Form 1 - Delivery Profile for Statement of Accounts
- Accounting Information Services Subscription Form 2 - Delivery Profile for Statement for Service Charges and Associated Affiliate Access
- Operating Circular Appendix 2 - Transaction and Service Fee Settlement Authorization Form (if applicable)

- Website for forms: http://www.frb services.org/forms/account_services.html





Funds Forms and Websites for Opening An Account

- **Fedwire Forms - (Questions Call - (800) 333-2448)**
 - The below forms came from the FedWire Funds Setup page. Here are the steps outlined for in the process. Also, at the bottom of the page, Step 6 has a link to our Fedwire Funds Service Education. This is an on-line tutorial that your staff will need to review for training purposes.
 - http://www.frbservices.org/servicesetup/fedwire/fedwire_funds_service.html)
- **Fedwire Security Procedure Agreement**
<http://www.frbservices.org/files/regulations/pdf/InstructionsAppendixA-1.pdf>
- **Fedwire Funds Authorization Form**
http://www.frbservices.org/files/forms/fedwire_services/pdf/FedwireFundsAuthForm.pdf
http://www.frbservices.org/files/forms/fedwire_services/pdf/FedwireFundsAuthFormInstructions.pdf
- **Fedwire Third Party Service Agreement**
<http://www.frbservices.org/files/regulations/pdf/InstructionsAppendixC-1.pdf>





Websites

- <http://frbervices.org/>
- On this site, under **Rules and Regulations**, you will find Regulations, Operating Circulars, and Accounting Guides, such as the Account Management Guide, the Reserve Maintenance Manual, etc.
- <http://frbervices.org/StandardForms/index.html>
- On this site under **Forms**, you will find standard forms for acquiring services to the Fed, etc.
- www.frbervices.org/centralbank/reservescentral
- This site contains Reserve Central, Term Deposit Facility, Excess Balance Account and interest on Reserves
- http://www.frbervices.org/files/regulations/pdf/operating_circular_1_accnt_struc.pdf
- This site contains information on the accounting and settlement services provided to an institution.



Questions?





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