



FR Y-9SP NEWS

WINTER 2016

Important Due Date

FR Y-9SP Reporters

Forms for the semiannual report are available online by clicking on our Resource Center Link below. Please submit the report to us no later than **5 p.m. on Tuesday February 16, 2016.**



Reporting Central is LIVE!

Happy New Year 2016! The FR Y-9SP has officially migrated over from Internet Electronic submission (IESUB) to Reporting Central. Reporting Central is a web-based reporting application that was developed by the Federal Reserve to replace IESUB. Reporting Central is a more secure, technically advanced and efficient system that serves as a single point of entry for the Federal Reserve electronic reports submission and file uploads. You will file your report for the as of date of 12/31/15 through Reporting Central. If you file the FR Y-9SP, you must have your token and access to Reporting Central. If not, please contact your FR Y-9SP analyst as soon as possible.

If you complete the preparation, editing, and review of your report(s) before the submission deadline, please file the report(s) immediately rather than waiting. Early submission provides for additional time for your institution to become accustomed with the new enhanced electronic submission process, and aids the Federal Reserve in the editing, review, and analysis of the reports.

Reporting Central

Resource Center Links

FR Y-9SP Forms and Instructions

<http://www.federalreserve.gov/reportforms>

Federal Reserve Bank of Richmond

<http://www.richmondfed.org>

Reporting Tips (FR Y-9SP)

https://www.stlouisfed.org/~media/Files/PDFs/Banking/Regulatory%20Reports%20Updates/Y9SP_Tips.pdf



How to Submit Edit Explanations

Reporting Central will require the Holding Company to resolve any validity edits before the data can be accepted.

The Federal Reserve will continue to publish edits, and will require explanations for the published edits that fail in vendor software or your own internal applications. If you currently do not use a vendor package, you will not be able to view any edits associated with your data. However, the Federal Reserve Bank staff will contact you to discuss data variances and quality edits. To facilitate the exchange of explanatory information about edit failures, we have set up an email address to receive your edit explanations. We are asking all institutions to submit all edits in an email separately as an Excel or PDF file attachment at the time of the report submission if you have a vendor software package to:

RICH.BHC.REPORTING@RICH.FRB.ORG

The **subject line** should indicate the **report, name of your institution, RSSD ID, 'Edit Explanations' and as-of-date (e.g. 12/31/2015).**

Send	To..	RICH.BHC.REPORTING@RICH.FRB.ORG
	Cc..	
	Subject:	FRY9SP_XYZ Corp (1234567) _Edit Explanations_12/31/2015



User Guide for Reporting Central

A [Reporting Central External User Guide](#) (PDF) is for the benefit of individuals responsible for the preparation and submission of reports. The user guide provides information on how to:

- Log into the application using your Federal Reserve Bank issued physical token
- Navigate through the screens of the application to submit files electronically
- Direct data entry into the application

Testing the Reporting Central Application

You can test the Reporting Central application in a test environment. If you have your token and access to the FR Y-9SP, please click on the following link to Reporting Central <https://www.frbervices.org/centralbank/reportingcentral/index.html> and scroll down until you see the testing environment link. If you have questions related to testing, please contact your FR Y-9SP report analyst.

The Difference Between Null & Zero

In an attempt to lessen the burden when submitting your FR Y-9SP through Reporting Central, we wanted to address a common issue that we have encountered regarding the difference between **null and zero** when inputting financial data. The RC application is very sensitive to certain data on specific line items regarding **non-bank subsidiary and subsidiary holding company information**. Please reference the following to determine when to input a zero and when to input a null or leave blank.

- Null:** the institution does not offer the product or it does not apply.
- Zero:** a numeric value of zero, which would be reported when the institution offers the product but currently has nothing on the books or the value of the items nets to zero.

One good resource to use when inputting your data is to have a print-out of the previous report to make sure that if there was a zero or a null for that report, to continue to report as zero or null unless there has been a change relating to subsidiaries.

FR Y-9SP Report Analyst

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Reporting Central Quick Links

Reporting Central

<https://www.frbervices.org/centralbank/reportingcentral/index.html>

Reporting Central Resource Center

https://www.frbervices.org/centralbank/reportingcentral/resource_center.html

Customer Center Contact

<https://www.frbervices.org/contactus/cc.html>

Contact Us

Statistics/Reserve Accounts
1-800-322-1901

Fax Number
804-697-8255

Technical Support
Lisa Hastings ext. 8342
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Technical Support
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